



# MPF REVISED GRANT AWARDS PROGRAM

September 24, 2012

## Purpose

**To create and perpetually administer** a grant fund for the betterment of the Village of Mariemont.

## Core Values and Beliefs

Following in the tradition of Mary Emery, **we believe** that philanthropy can make a difference in enhancing local quality of life.

**We believe** in and are deeply committed to not only the past vision of Mariemont but to a future vision which ensures that the heritage, traditions and values which have made Mariemont an outstanding community in which to live, work, play, and learn are preserved for future generations. Accordingly, Vision 2021 shall, along with our mission statements, act as our primary guides in (a) accepting grant applications and (b) awarding grant monies.

## MPF Mission Statements

To foster within the community an appreciation for the **unique qualities** of the Village.

To assure the continuity of the principles of **town planning**.

To collect and preserve historic archives and artifacts, and **protect historic properties**.

To perpetuate the dream of Mariemont's founder, Mary Emery, of the Village as a **special place** for family life.

## Primary Grant Objective

To award a variety of **partial and fully funded grants**, especially those which will benefit historic properties and historic districts.

## Secondary Grant Objectives

- (a) To leverage grants which are capable of generating additional investment dollars
- (b) To increase MPF's visibility in the Village of Mariemont
- (c) To encourage investments in amenities capable of becoming legacy projects
- (d) To partner with groups and organizations who are focused on further enhancing quality of life in the Village of Mariemont
- (e) To foster a greater commitment to preserving Mariemont's unique heritage

The Mariemont Preservation Foundation is **dedicated** to being a resource which is capable of helping meet the physical, cultural, civic, recreational, and educational needs of Village residents, local non profit groups, local community organizations, local public institutions, and the Mariemont schools.

Examples of Potential Grant Opportunities

Grant applications will be accepted for review only if proposed projects are directly related to MPF interests and objectives.

- Artifact acquisition & preservation
- Beautification efforts
- Community events & celebrations
- Education grants
- Founder's Day celebrations
- Grants for books about Mariemont, Mary Emery, Charles Livingood, and/or John Nolen
- Grants for local planning and preservation projects
- Historic document & photo acquisition
- Historic property acquisition/preservation/enhancement
- Land acquisition to protect & preserve historic assets
- Landscaping for parks, rose garden, and community gardens
- Library and museum display exhibits
- Madisonville site research
- Museum funding
- Open space protection and enhancement
- Oral histories
- Park enhancements
- Recreational improvements
- Sculpture parks
- Seed money for demonstration projects
- Undergraduate & Graduate level college scholarships where a student will be majoring, whether at the graduate or undergraduate level, in Architecture, City Planning, Historic Preservation, History, or Landscape Architecture, and, with the caveat that he or she will make Mariemont the subject of one or more reports and/or research papers
- Village Square, Historic District, neighborhood, and community redevelopment and reinvestment
- Visioning/Planning task force/boards/commissions assistance
- Walking & hiking trails

Other grant options determined by the Grant Awards Committee to be consistent with MPF's Mission and/or Vision 2021 may also, from time-to-time be considered.

While no minimum grant amount has been identified, grants from as little as \$100 to as much as \$5,000 may be awarded. Grants can be designated as either full or partial funding. Partial funding may involve the award of seed or demonstration monies. No individual or organization shall be eligible for grants totalling more than \$10,000 during any three year period.

Grant Awards

The members of MPF's Finance and Endowment Committee will oversee the solicitation as well as review and administration of all grant applications. Unless otherwise agreed, said group shall consist of 5 trustees. The members of the Finance and Endowment Committee shall annually elect a Chairperson, Vice Chairperson, Recording Secretary, and Grants Administrator.

MPF's website shall be the primary vehicle for soliciting grant applications. Notices may also be posted in the Mariemont Town Crier and Eastern Hills Journal as well as other sources deemed appropriate by the Finance and Endowment Committee.

Individual grants amounting to \$1,000 or less shall be approved by the Finance and Endowment Committee. However, all grants exceeding \$1,000 will require approval of a majority of MPF's trustees.

Funding Periods/Application Deadlines

Mariemont Preservation Foundation grant awards will be made to grant recipients twice yearly, once in mid March and again in mid September. As such, application deadlines shall be February 1<sup>st</sup> and August 1<sup>st</sup>.

Annual Grant Award Treasury

In an effort to be good stewards of MPF's endowment monies, only unrestricted funds shall be used to award grants. As such, restricted funds (i.e. those designated for a specific purpose) shall not be used to award any grants.

Initially, a pool of \$15,000 shall be set aside for the purpose of awarding grants. Thereafter, the source of grant monies for an individual calendar year shall come, unless otherwise agreed by a majority of MPF trustees, from dividend and interest gains in the endowment's unrestricted funds portfolio or from gifts which have been designated for a specific purpose. Should no gains in dividends and interest or gifts occur during a particular calendar year, MPF's trustees may elect to temporarily suspend its grant awards program. Where accumulated funds go unused during a calendar year they may be rolled over to the following year.

Exclusions from Mariemont Preservation Foundation Grants

- Administrative, clerical, and management costs paid to public and for profit organizations for the purpose of hiring and/or retaining staff or consultants

- Debt reduction
- Equipment purchases
- Fraternal organizations
- Local fundraising events and causes
- Operating expenses
- Organizations and programs designed to elect candidates to political office
- Religious organizations

#### Grants Committee

The Board of Trustees of the Mariemont Preservation Foundation previously appointed a committee whose responsibility is to periodically solicit grant funds. From time to time, this group may seek grants which are administered by MPF's Finance and Endowment Committee. However, no award of monies shall be made unless supplemental or matching funds are secured.

#### MPF Website

An immediate priority of both MPF's Finance and Endowment Committee and the Fundraising Committee shall be the establishment of website information whose primary purpose will be to (a) help educate prospective donors about the Mariemont Preservation Foundation's stated purpose and mission, (b) encourage grant inquiries, and (c) encourage the submission of a variety of grant applications.

Grant applications may either be downloaded from MPF's website and completed or be picked up at MPF's office during normal working hours. After being completed, grant applications shall either be mailed or dropped off at MPF's office.

#### Facebook

MPF Trustees may wish to consider the value of having a Facebook presence in order to broaden the Foundation's name recognition and social media presence as well as publicize its interest in obtaining endowment contributions as well as awarding grant monies.

#### Preliminary Application Contents

1. Applicant Name: \_\_\_\_\_
2. Address of Applicant: \_\_\_\_\_
3. Select Type:  Individual  For Profit Organization  
 Non Profit Organization
4. In 50 words or less, explain the nature of your funding request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Tell us where in the Village your project is located or proposed to be located:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Explain how your grant request meets MPF's mission statement: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7. Explain how your grant request is consistent with Vision 2021: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Explain how the Village of Mariemont will benefit from your being awarded a grant: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

9. What amount of grant money are you requesting? \_\_\_\_\_

10. Is this an on-going or one time grant application? \_\_\_\_\_

11. Have you checked to see if any authorizing agency such as Village Council, Planning Commission, ARB, the Park Board, etc. needs to approve your proposed project?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ In Process

12. Are you looking for a matching or an outright grant? \_\_\_\_\_

If matching, who else are you requesting grant monies from?

\_\_\_\_\_

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Applicant Signature

Date

Please attach information which further discusses the merits of your project. Photos, plans, and other documentation are welcome.

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\_\_\_\_\_  
\_\_\_\_\_

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